
Every Kid Can Play – Grant Program Information/Planning Session

Provincial Scope & Community-Level Non-Profit Organizations

Tuesday, June 25, 2024
4:00 pm to 5:00 pm





Land Acknowledgement

Agenda

1

- Objectives

2

- Grant Guidelines

3

- Grant Application

4

- Online Application Portal

5

- Questions

OBJECTIVES

Every Kid Can Play Grant

- Grant Background
 - Two grant programs are available:
 - Provincial Scope organizations
 - Community-Level non-profit organizations
 - Funding is available for non-profit organizations to reduce costs associated with the delivery, expansion, or enhancement of existing sport and recreation community-level programs.

Every Kid Can Play Grants

Provincial Scope

- Funding
 - Grant amounts of up to **\$100,000/year - \$200,000 over two years.**
 - Project/programs may span more than **one year** but must be completed within **24 months** after receiving funding.

[Every Kid Can Play PS Guidelines \(albertasport.ca\)](http://albertasport.ca)

Every Kid Can Play Grants

- Grant
 - **Community-Level**
 - Funding
 - Grant amounts of up to **\$25,000** for one year.
 - Project/programs must be completed within 12 months after receiving funding.

[Every Kid Can Play PS Guidelines \(albertasport.ca\)](http://albertasport.ca)

GRANT GUIDELINES

Every Kid Can Play Grant

- **Eligible Organizations**

- WHO

- A registered organization that is currently in good standing under one of the following Acts;
 - Provincial Legislation (Alberta)
 - Federal Legislation
 - *Community-Level Non-Profit Organizations must provide confirmation of membership or affiliation from their Provincial-Scope Organization.*

- **Ineligible Organizations**

- Organizations not registered under one of the eligible Acts

[Every Kid Can Play PS Guidelines \(albertasport.ca\)](http://albertasport.ca)

Every Kid Can Play Grant

- **Eligible Expenses**

- Costs for program administrators, leaders, instructors, coaches and officials;
- Training needs of staff and volunteers to increase program delivery capacity;
- Facility rental costs for non-owned or leased venues and equipment costs;
- Participant apparel (uniforms, jerseys, warm-ups, etc.) Costs must not exceed 15% of the overall budget;
- Program promotion costs (printing, brochures, posters and local community advertising excluding all media advertising and website development. Costs must not exceed 5% of the overall budget;
- If the application is successful expenses incurred after July 31, 2024, may be eligible.

- **Ineligible Expenses**

- Ongoing operational and existing staffing costs (no prorated staff costs);
- Volunteer expenses (e.g. honorariums, gifts, food and liquor);
- Bank/financing related charges;
- Moving expenses, administrative costs and fees (e.g. legal fees, accounting/bookkeeping fees)

[Every Kid Can Play PS Guidelines \(albertasport.ca\)](https://albertasport.ca)

Every Kid Can Play Grant

- **Eligible Programs/Projects**
 - Enhancing or expanding **existing** sport and active recreational programming for children and youth.
- **Ineligible Programs/Projects**
 - Any project that is deemed not to meet the Purpose of this grant program;
 - The development or launching of a **new** project or program;
 - Projects related to facility upgrades, renovations, or construction;

[Every Kid Can Play PS Guidelines \(albertasport.ca\)](http://albertasport.ca)

GRANT APPLICATION

Every Kid Can Play Grant

Application Elements

1. Alignment with the Purpose
 - The Every Kid Can Play (EKCP) Program is designed to address affordability and accessibility challenges to sport, physical activity, and recreation (SPAR) programs for Alberta kids and their families.
2. Provide safe and welcoming SPAR programming
3. Expanding or enhancing existing community-level programming

Every Kid Can Play Grant

Application Components

- **Organization's Background and Capacity**
 - The applicant provides experience delivering safe and welcoming sport, physical activity and recreation programming.
- **Program/Project Description**
 - The proposal clearly outlines the purpose of the program / project and outcomes related to increasing affordability and accessibility for Alberta kids and their families when it comes to SPAR programs.
- **Program/Project Impact**
 - The proposal clearly identifies how funds will be utilized to increase the affordability and accessibility associated with the delivery, expansion or enhancement of existing programs.
- **Budget**
 - The total funding request is appropriate to support the proposed program / project and demonstrates value for money.

ONLINE APPLICATION PORTAL

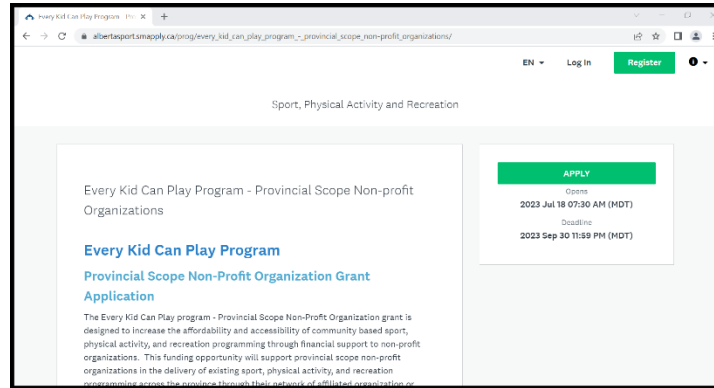
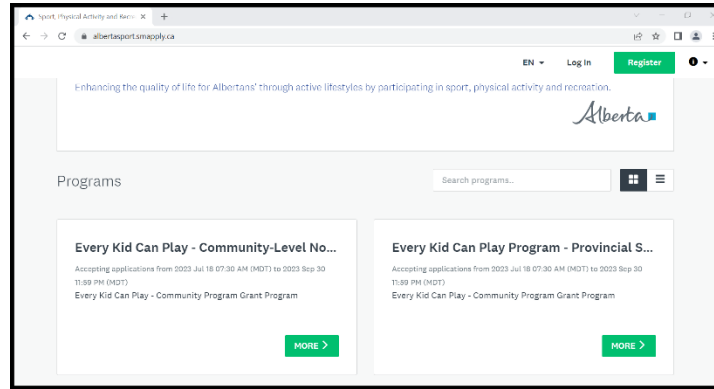
Every Kid Can Play Grant

How to Apply

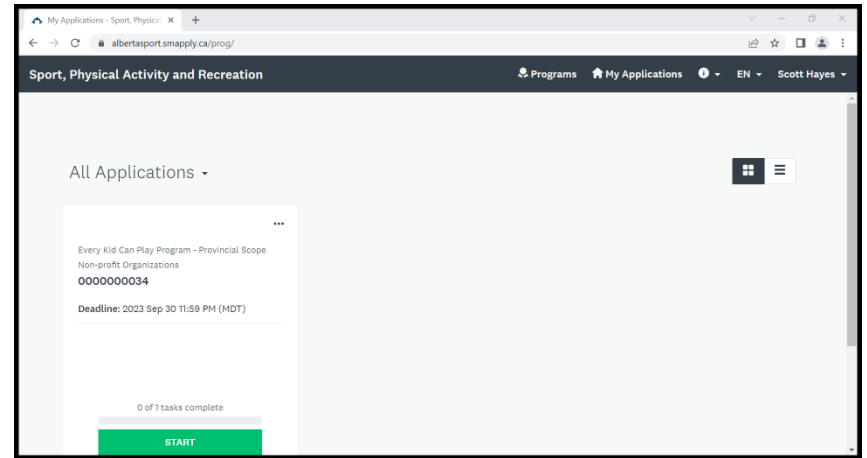
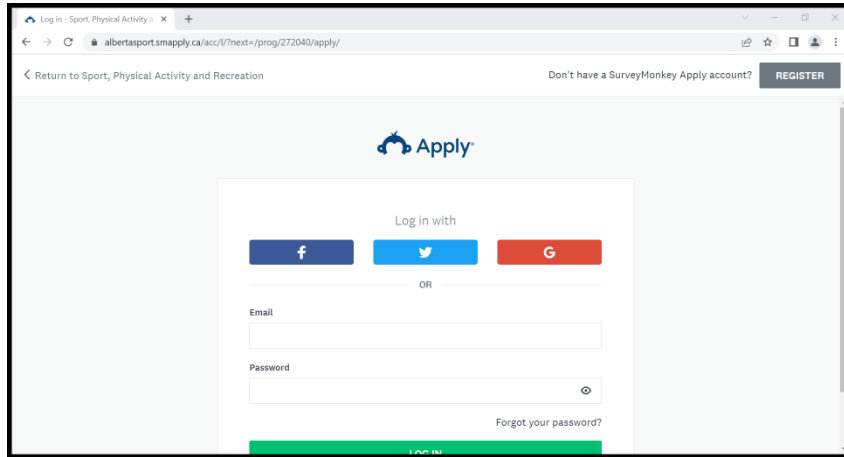
- Chrome browser needs to be used.
- Applications must be fully completed; include all required and supporting documents.
- You are encouraged to keep a complete copy of your application and all other documentation.
- Organizations may be contacted if further information or clarification is required.
- Projects that have been started and are declined cannot be resubmitted for funding.

Every Kid Can Play Grant

- **How to Apply**
- The application link is www.albertasport.smapply.ca.



Every Kid Can Play Grant



Every Kid Can Play Grant

Sport, Physical Activity and Recreation

Programs My Applications EN Scott Hayes

0 of 2 tasks complete

Last edited: 2024 Jun 20 11:12 AM (MDT)

REVIEW SUBMIT

Deadline: 2024 Jul 31 11:59 PM (MDT)

SH Scott Hayes (Owner)
scott.hayes@gov.ab.ca

Add collaborator

2024 Every Kid Can Play - Comm... Preview

0000000032

APPLICATION ACTIVITY

Your tasks

- Every Kid Can Play Program Grant Application (CL)
- Confirmation of Membership

Sport, Physical Activity and Recreation

Programs My Applications EN Scott Hayes

Back to application

Every Kid Can Play Program Grant Application (CL)

2024 Every Kid Can Play - Community-...
0000000032
ID: 0000000032

- Every Kid Can Play Program Grant Application (CL)
- Confirmation of Membership

0 of 2 tasks complete

Last edited: 2024 Jun 20 11:12 AM (MDT)

Every Kid Can Play Program Community-Level Application

Every Kid Can Play (EKCP) Program - Community-Level Non-Profit Organization Grant Application 0%

The Every Kid Can Play Program (EKCP) - Community-Level Non-Profit Organization grant is designed to address affordability and accessibility challenges to sport, physical activity, and recreation (SPAR) programs for Alberta kids and their families. Funding is available to reduce costs associated with the delivery, expansion, or enhancement of existing community-level programs. This funding opportunity will support community-level non-profit organizations in the delivery of existing sport, physical activity, and recreation programming.

Organization Information

Every Kid Can Play Grant

Application Components

- Applicant / Organization Information
- Grant Amount Request
- Type of Program / Project

The screenshot shows a web application interface for the 'Sport, Physical Activity and Recreation' department. The user is logged in as 'Scott Hayes'. The main heading is 'Every Kid Can Play (EKCP) Program - Community-Level Non-Profit Organization Grant Application' with a progress indicator at 0%. Below the heading is a descriptive paragraph: 'The Every Kid Can Play Program (EKCP) - Community-Level Non-Profit Organization grant is designed to address affordability and accessibility challenges to sport, physical activity, and recreation (SPAR) programs for Alberta kids and their families. Funding is available to reduce costs associated with the delivery, expansion, or enhancement of existing community-level programs. This funding opportunity will support community-level non-profit organizations in the delivery of existing sport, physical activity, and recreation programming.'

The application progress section on the left shows two tasks: 'Every Kid Can Play Program Grant Application (CL)' and 'Confirmation of Membership'. A progress bar indicates '0 of 2 tasks complete'. The 'Last edited' timestamp is '2024 Jun 20 11:12 AM (MDT)'. There are 'REVIEW' and 'SUBMIT' buttons. The 'Deadline' is '2024 Jul 31 11:59 PM (MDT)'. Below the description, there is a form field for 'Organization Information' and a label for 'Legal Name of Organization' with an empty input box.

Every Kid Can Play Grant

Application Components

- Grant Amount Request
- Type of Program / Project
 - sport or recreation

Sport, Physical Activity and Recreation

Programs My Applications EN Scott Hayes

REVIEW SUBMIT

Deadline: 2024 Jul 31 11:59 PM (MDT)

Grant Request

Maximum of \$25,000

\$

Type of Program / Project

Sport

Physical Activity - Recreation

Program / Project Description

Please refer to the [Every Kid Can Play Program Guidelines](#)

Organizational Background / Capacity (450 character limit)

1. What is the mission / purpose of your organization?

Sport, Physical Activity and Recreation

Programs My Applications EN Scott Hayes

Program / Project Description

Please refer to the [Every Kid Can Play Program Guidelines](#)

Organizational Background / Capacity (450 character limit)

1. What is the mission / purpose of your organization?

- Program / Project Description
- Organizational Background / Capacity

Every Kid Can Play Grant

Application Components

- Number of years in existence
- Safe and Welcoming Environment

Screenshot of the application form for 'Sport, Physical Activity and Recreation'. The header includes 'Sport, Physical Activity and Recreation', 'Programs', 'My Applications', 'EN', and 'Scott Hayes'. The form contains the following sections:

- Organizational Background / Capacity**
- 2. How many years has your organization been in existence?
- Organizational Background / Capacity (450 character limit)**
- 3. How does your organization provide a safe and welcoming environment for its participants, volunteers and leaders?

Screenshot of the application form for 'Sport, Physical Activity and Recreation'. The header includes 'Sport, Physical Activity and Recreation', 'Programs', 'My Applications', 'EN', and 'Scott Hayes'. The form contains the following sections:

- Organizational Background / Capacity (450 character limit)**
- 4. What capability (human resources, financial stability and knowledge) does your organization have to deliver the program / project?
- Organizational Background / Capacity**
- 5. Please indicate the number of staff that will be delivering the program / project and if their wages will be covered by this grant.

- HR, financial stability and knowledge
- Number of staff involved

Every Kid Can Play Grant

Application Components

- Program / Project Description
 - What will be in the impact?

Screenshot of the 'Sport, Physical Activity and Recreation' application form. The header includes 'Sport, Physical Activity and Recreation', 'Programs', 'My Applications', 'EN', and 'Scott Hayes'. The main section is titled 'Program / Project Description (1,875 character limit)'. Below the title, there is a numbered instruction: '1. Provide an overview of your program / project. What impact will your program / project provide to those that have or are currently participating in it?'. A large text input area is provided for the user to enter their response.

Screenshot of the 'Sport, Physical Activity and Recreation' application form. The header includes 'Sport, Physical Activity and Recreation', 'Programs', 'My Applications', 'EN', and 'Scott Hayes'. The main section is titled 'Program / Project Description (1,875 character limit)'. Below the title, there is a numbered instruction: '2. How will this program / project be planned out? Include clear timelines, a detailed outline of activities, and an implementation plan.' A large text input area is provided for the user to enter their response.

- Planning of the program / project
 - Include clear timelines, a detailed outline of activities, and an implementation plan

Every Kid Can Play Grant

Application Components

- Program / Project Description
 - Start & End Dates
 - Where will it take place?

Screenshot of the application form for 'Sport, Physical Activity and Recreation'. The header includes 'Sport, Physical Activity and Recreation', 'Programs', 'My Applications', 'EN', and 'Scott Hayes'. The main section is titled 'Program / Project Description (1,875 character limit)'. The question asks: '3. What is the anticipated start and end dates for the program / project? And where will this program / project take place?'. Below the question is a large text input area.

Screenshot of the application form for 'Sport, Physical Activity and Recreation'. The header includes 'Sport, Physical Activity and Recreation', 'Programs', 'My Applications', 'EN', and 'Scott Hayes'. The main section is titled 'Program / Project Description (1,875 character limit)'. The question asks: '4. Who is the target audience for your program / project (kids - children and youth, families with kids, indigenous kids, newcomers kids, kids with a disability or other - please specify)?'. Below the question is a large text input area.

- Who is the target Audience?
- Are there any partners or collaborations?

Every Kid Can Play Grant

Application Components

- Program / Project Impact
 - How will this funding increase and enhance the affordability and accessibility within your community?
 - Indicate current vs. proposed registration fees

Sport, Physical Activity and Recreation

Programs My Applications EN Scott Hayes

Program / Project Impact (1,875 character limit)

1. How will this funding increase and enhance the affordability and accessibility of your program / project within your community? Indicate current vs. proposed registration fees.

Sport, Physical Activity and Recreation

Programs My Applications EN Scott Hayes

Program / Project Impact (1,875 character limit)

2. How many participants do you anticipate your program / project will serve if your organization receives funding?

- Number of participants served

Sport, Physical Activity and Recreation

Programs My Applications EN Scott Hayes

Program / Project Impact (1,875 character limit)

3. How will children, youth and their families continue to benefit from your organization's program / project through this funding?
How will your organization sustain the ongoing delivery of this program / project following the end of this grant?

- How will children, youth and their families benefit?
- How will your organization sustain following the end?

Every Kid Can Play Grant

Application Components

- Program Budget/Revenue
 - Note Status
 - Comments
 - Variety of options

Sport, Physical Activity and Recreation Programs My Applications EN Scott Hayes

REVIEW **SUBMIT**

Deadline: 2024 Jul 31 11:59 PM (MDT)

Revenue

Ensure all revenue details for the proposed program are identified as outlined below:

- Indicate the status of funding amounts as Confirmed or Pending.
- Comments are available for any additional details necessary to substantiate revenue(s).

Description	Amount	Status	Comments
Grant Request	\$ <input type="text"/>	<input type="text"/>	<input type="text"/>
Other GOA Funding	\$ <input type="text"/>	<input type="text"/>	<input type="text"/>

Every Kid Can Play Grant

Application Components

- Program Budget/Expenses
 - Multiple Sections
 - Drop Down Menus
 - Variety of options
 - Total Program Amount
 - Grant Funds

Upload your Organization's latest financial statements

Sport, Physical Activity and Recreation

Programs My Applications EN Scott Hayes

Expenses

Ensure all expense details for the proposed program are detailed below within the several categories. Total Program Amount and Grant Funds Allocated must be identified as outlined below:

- Total Program Amount - the total amount budgeted for the related expense for the entire program/project.
- Grant Funds Allocated - the amount of funds from the EKCP grant program that will be allocated to the related expense.
- Comments are available for any additional details necessary to substantiate the expenses.

1. Program Delivery - Staffing Expenses

	Description	Total Program Amount	Grant Funds Allocated
1	---	\$	\$

Every Kid Can Play Grant

Application Components

- FOIP Act
- Declaration
- Signature

The screenshot shows the application form interface for the Every Kid Can Play Program Grant. The header includes "Sport, Physical Activity and Recreation" and navigation options for "Programs", "My Applications", "EN", and "Scott Hayes". The main content area is titled "Every Kid Can Play Program Grant Application (CL)". Below this, there is a section for "Every Kid Can Play Program Community-Level Application" with a progress bar at 95%. The text describes the grant's purpose: "The Every Kid Can Play Program (EKCP) – Community-Level Non-Profit Organization grant is designed to address affordability and accessibility challenges to sport, physical activity, and recreation (SPAR) programs for Alberta kids and their families. Funding is available to reduce costs associated with the delivery, expansion, or enhancement of existing community-level programs. This funding opportunity will support community-level non-profit organizations in the delivery of existing sport, physical activity, and recreation programming." Below this is a section for "Freedom of Information and Protection of Privacy Act" which states: "The personal information that is provided on the grant application form will be used for the purpose of administering the Program and advising the applicant of grant program updates and relevant Ministry initiatives. It is collected under the authority of section 33(c) of the Freedom of Information and Protection of Privacy Act (FOIP Act) and is protected by the privacy provisions of the FOIP Act." At the bottom, there are "REVIEW" and "SUBMIT" buttons, and a deadline: "Deadline: 2024 Jul 31 11:59 PM (MDT)".

The screenshot shows the declaration section of the application form. The header includes "Sport, Physical Activity and Recreation" and navigation options for "Programs", "My Applications", "EN", and "Scott Hayes". The main content area is titled "Every Kid Can Play Program Grant Application (CL)". Below this, there is a section for "Every Kid Can Play Program Community-Level Application" with a progress bar at 95%. The text describes the grant's purpose: "The Every Kid Can Play Program (EKCP) – Community-Level Non-Profit Organization grant is designed to address affordability and accessibility challenges to sport, physical activity, and recreation (SPAR) programs for Alberta kids and their families. Funding is available to reduce costs associated with the delivery, expansion, or enhancement of existing community-level programs. This funding opportunity will support community-level non-profit organizations in the delivery of existing sport, physical activity, and recreation programming." Below this is a section for "Freedom of Information and Protection of Privacy Act" which states: "The personal information that is provided on the grant application form will be used for the purpose of administering the Program and advising the applicant of grant program updates and relevant Ministry initiatives. It is collected under the authority of section 33(c) of the Freedom of Information and Protection of Privacy Act (FOIP Act) and is protected by the privacy provisions of the FOIP Act." At the bottom, there are "REVIEW" and "SUBMIT" buttons, and a deadline: "Deadline: 2024 Jul 31 11:59 PM (MDT)".

Every Kid Can Play Grant

Application Components

- Confirmation of Membership

The screenshot shows a web interface for the 'Every Kid Can Play Grant' application. At the top, a dark navigation bar contains the text 'Sport, Physical Activity and Recreation' on the left, and 'Programs', 'My Applications', a user profile icon, 'EN', and 'Scott Hayes' on the right. Below the navigation bar, the main content area is divided into two columns. The left column contains a sidebar with a 'Back to application' link at the top. Below it, the application details are shown: '2024 Every Kid Can Play - Community...' with ID '0000000032'. A progress list shows two items: 'Every Kid Can Play Program Grant Application (CL)' with a green checkmark, and 'Confirmation of Membership' with a thumbs-up icon and a right-pointing arrow. A progress bar below the list indicates '1 of 2 tasks complete'. At the bottom of the sidebar, it says 'Last edited: 2024 Jun 20 03:49 PM (MDT)'. The right column is titled 'Confirmation of Membership' and contains a task instruction: 'Task instructions Hide'. The instruction text reads: 'After a request is sent, you can still view the Confirmation of Membership until the requestee confirms the recommendation request. Once the system receives the requestee's submission, you must click the Mark as Complete button at the bottom of this page to complete the task. Once both tasks are correctly completed, the Submit button on the left side of this page will be green. To complete your application and for it to be received for submission, you must click Submit.' At the bottom of the right column, there is a prominent green button labeled 'REQUEST A RECOMMENDATION'.

Every Kid Can Play Grant

Application Components

- Confirmation of Membership

After a request is sent, you can still view the Confirmation of Membership until the requestee confirms the recommendation request. Once the system receives the requestee's submission, you must click the Mark as Complete button at the bottom of this page to complete the task.

Once both tasks are correctly completed, the Submit button on the left side of this page will be green. To complete your application and for it to be received for submission, you must click Submit.

First name:

Last name:

Email:

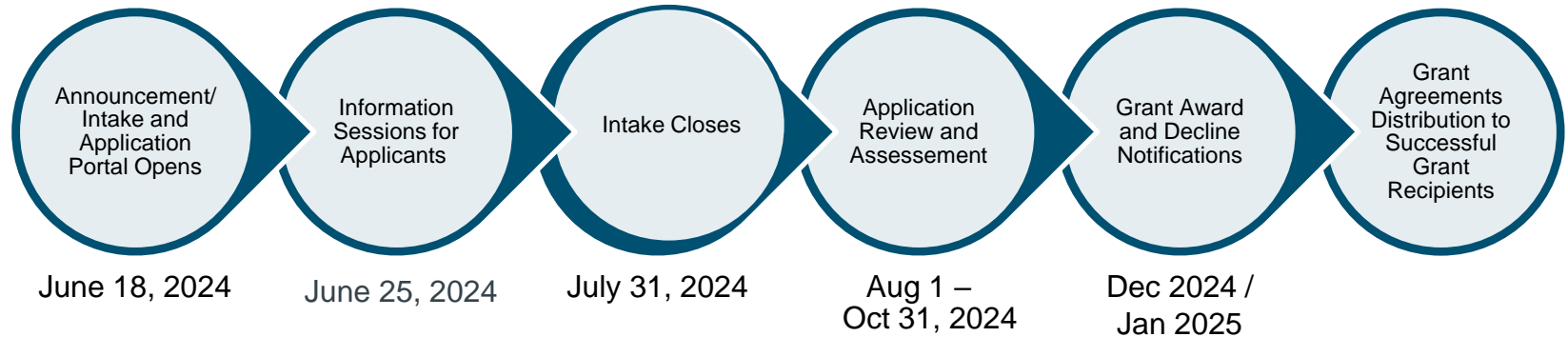
Message:

Every Kid Can Play Grant

- **Notifications:**

- Applicants will receive written notification of the decision regarding their application.
- All decisions on grant applications are final, and no appeals will be considered.
- The review and decision-making process may take up to **six months following the grant application deadline for submission.**

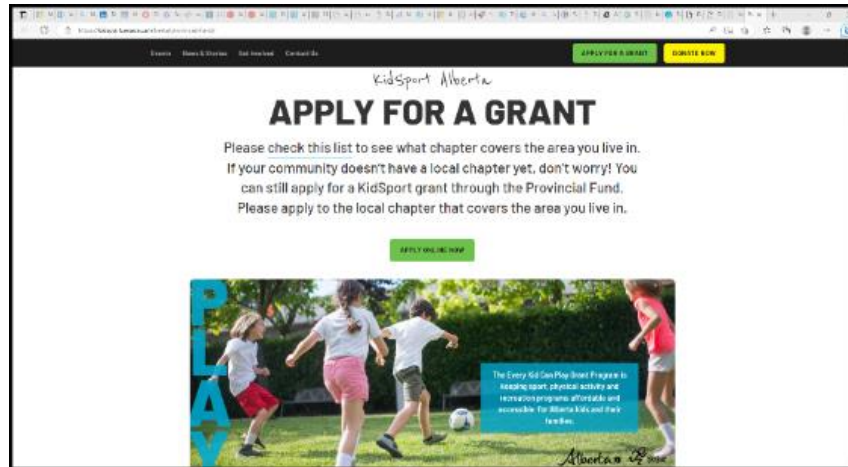
Every Kid Can Play Grant



Additional Components

KidSport

- Funding to Support Children and Youth;
- Alberta families can [apply for up to \\$350 per child](#) to offset registration fees, through funds directed to KidSport Alberta.



Questions?

Applicants are encouraged to contact the SPAR@gov.ab.ca for assistance if they are having difficulty completing the application.

[Question and Answer Document](#)

