
Every Kid Can Play – Grant Program Information/Planning Session

Provincial Scope & Community-Level Non-Profit Organizations

Thursday, July 18, 2024
6:30 pm to 7:30 pm





Land Acknowledgement

Agenda

1

▪ Objectives

2

▪ Grant Guidelines

3

▪ Grant Application

4

▪ Online Application Portal

5

▪ Questions

OBJECTIVES

Every Kid Can Play Grant

- Grant Background
 - Two grant programs are available:
 - Provincial Scope organizations
 - Community-Level non-profit organizations
 - Funding is available for non-profit organizations to reduce costs associated with the delivery, expansion, or enhancement of existing sport and recreation community-level programs.

Every Kid Can Play Grants

Provincial Scope

- Funding
 - Grant amounts of up to **\$100,000/year - \$200,000 over two years.**
 - Project/programs may span more than **one year** but must be completed within **24 months** after receiving funding.

[Every Kid Can Play PS Guidelines \(albertasport.ca\)](http://albertasport.ca)

Every Kid Can Play Grants

- Grant
 - **Community-Level**
 - Funding
 - Grant amounts of up to **\$25,000** for one year.
 - Project/programs must be completed within 12 months after receiving funding.

[Every Kid Can Play PS Guidelines \(albertasport.ca\)](http://albertasport.ca)

GRANT GUIDELINES



Every Kid Can Play Grant

- **Eligible Organizations**

- **WHO**

- A registered organization that is currently in good standing under one of the following Acts;
 - Provincial Legislation (Alberta)
 - Federal Legislation
 - *Community-Level Non-Profit Organizations must provide confirmation of membership or affiliation from their Provincial-Scope Organization.*

- **Ineligible Organizations**

- Organizations not registered under one of the eligible Acts

[Every Kid Can Play PS Guidelines \(albertasport.ca\)](http://albertasport.ca)

Every Kid Can Play Grant

- **Eligible Expenses**

- Costs for program administrators, leaders, instructors, coaches and officials;
- Training needs of staff and volunteers to increase program delivery capacity;
- Facility rental costs for non-owned or leased venues and equipment costs;
- Participant apparel (uniforms, jerseys, warm-ups, etc.) Costs must not exceed 15% of the overall budget;
- Program promotion costs (printing, brochures, posters and local community advertising excluding all media advertising and website development. Costs must not exceed 5% of the overall budget;
- If the application is successful expenses incurred after July 31, 2024, may be eligible.

- **Ineligible Expenses**

- Ongoing operational and existing staffing costs (no prorated staff costs);
- Volunteer expenses (e.g. honorariums, gifts, food and liquor);
- Bank/financing related charges;
- Moving expenses, administrative costs and fees (e.g. legal fees, accounting/bookkeeping fees)

[Every Kid Can Play PS Guidelines \(albertasport.ca\)](https://albertasport.ca/EveryKidCanPlayPSGuidelines)

Every Kid Can Play Grant

- **Eligible Programs/Projects**
 - Enhancing or expanding **existing** sport and active recreational programming for children and youth.
- **Ineligible Programs/Projects**
 - Any project that is deemed not to meet the Purpose of this grant program;
 - The development or launching of a **new** project or program;
 - Projects related to facility upgrades, renovations, or construction;

[Every Kid Can Play PS Guidelines \(albertasport.ca\)](http://albertasport.ca)

GRANT APPLICATION

Every Kid Can Play Grant

Application Elements

1. Alignment with the Purpose
 - The Every Kid Can Play (EKCP) Program is designed to address affordability and accessibility challenges to sport, physical activity, and recreation (SPAR) programs for Alberta kids and their families.
2. Provide safe and welcoming SPAR programming
3. Expanding or enhancing existing community-level programming

Every Kid Can Play Grant

Application Components

- **Organization's Background and Capacity**
 - The applicant provides experience delivering safe and welcoming sport, physical activity and recreation programming.
- **Program/Project Description**
 - The proposal clearly outlines the purpose of the program / project and outcomes related to increasing affordability and accessibility for Alberta kids and their families when it comes to SPAR programs.
- **Program/Project Impact**
 - The proposal clearly identifies how funds will be utilized to increase the affordability and accessibility associated with the delivery, expansion or enhancement of existing programs.
- **Budget**
 - The total funding request is appropriate to support the proposed program / project and demonstrates value for money.

ONLINE APPLICATION PORTAL

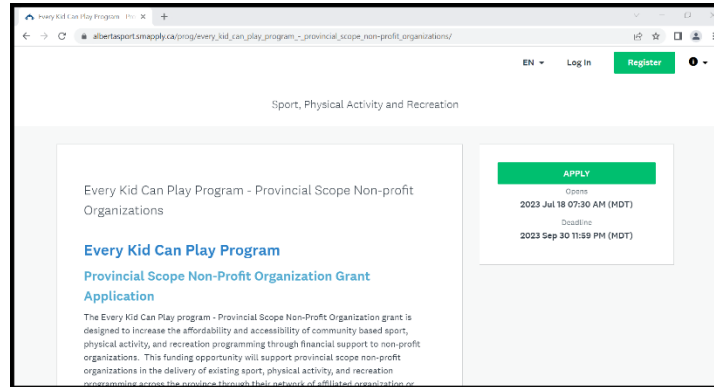
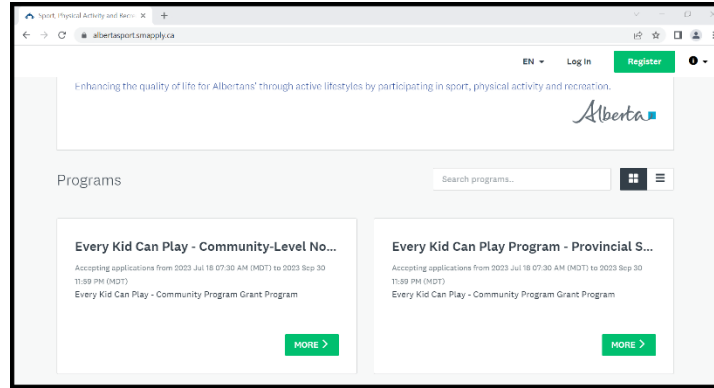
Every Kid Can Play Grant

How to Apply

- Chrome browser needs to be used.
- Applications must be fully completed; include all required and supporting documents.
- You are encouraged to keep a complete copy of your application and all other documentation.
- Organizations may be contacted if further information or clarification is required.
- Projects that have been started and are declined cannot be resubmitted for funding.

Every Kid Can Play Grant

- **How to Apply**
- The application link is www.albertasport.smapply.ca.



Every Kid Can Play Grant

Log in - Sport, Physical Activity & Recreation

albertasportsmapply.ca/acc/I/next-/prog/272040/apply/

< Return to Sport, Physical Activity and Recreation

Don't have a SurveyMonkey Apply account? **REGISTER**

Apply

Log in with

f t G

OR

Email

Password

Forgot your password?

LOG IN

My Applications - Sport, Physical Activity & Recreation

albertasportsmapply.ca/prog/

Sport, Physical Activity and Recreation

Programs My Applications EN Scott Hayes

All Applications

Every Kid Can Play Program - Provincial Scope
Non-profit Organizations
0000000034
Deadline: 2023 Sep 30 11:59 PM (HDT)

0 of 1 tasks complete

START

Every Kid Can Play Grant

Sport, Physical Activity and Recreation

Programs

My Applications

EN

Scott Hayes

0 of 2 tasks complete

Last edited: 2024 Jun 20 11:12 AM (MDT)

REVIEW

SUBMIT

Deadline: 2024 Jul 31 11:59 PM (MDT)

SH

Scott Hayes (Owner)
scott.hayes@gov.ab.ca

Add collaborator

2024 Every Kid Can Play - Comm...

Preview

0000000032

APPLICATION

ACTIVITY

Your tasks

Every Kid Can Play Program Grant Application (CL)

Confirmation of Membership

Sport, Physical Activity and Recreation

Programs

My Applications

EN

Scott Hayes

< Back to application

2024 Every Kid Can Play - Community...
0000000032
ID: 0000000032

Every Kid Can Play Program Grant Application (CL)

Confirmation of Membership

0 of 2 tasks complete

Last edited: 2024 Jun 20 11:12 AM (MDT)

Every Kid Can Play Program Grant Application (CL)

Every Kid Can Play Program Community-Level Application

Every Kid Can Play (EKCP) Program - Community-Level Non-Profit Organization Grant Application 0%

The Every Kid Can Play Program (EKCP) - Community-Level Non-Profit Organization grant is designed to address affordability and accessibility challenges to sport, physical activity, and recreation (SPAR) programs for Alberta kids and their families. Funding is available to reduce costs associated with the delivery, expansion, or enhancement of existing community-level programs. This funding opportunity will support community-level non-profit organizations in the delivery of existing sport, physical activity, and recreation programming.

Organization Information

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Alberta

Every Kid Can Play Grant

Application Components

- Applicant / Organization Information
- Grant Amount Request
- Type of Program / Project

The screenshot displays the 'Sport, Physical Activity and Recreation' application portal. The top navigation bar includes links for 'Programs', 'My Applications', and a user profile for 'Scott Hayes'. The main content area is divided into two columns. The left column shows the application progress for 'Every Kid Can Play Program Grant Application (CL)' with a status of '0 of 2 tasks complete'. It lists two tasks: 'Every Kid Can Play Program Grant Application (CL)' and 'Confirmation of Membership'. Below the tasks, it shows the last edited date as '2024 Jun 20 11:12 AM (MDT)' and a 'Deadline: 2024 Jul 31 11:59 PM (MDT)'. There are 'REVIEW' and 'SUBMIT' buttons. The right column provides details about the 'Every Kid Can Play (EKCP) Program - Community-Level Non-Profit Organization Grant Application', including a description of the grant's purpose and a section for 'Organization Information' with a text input field for the 'Legal Name of Organization'.

Every Kid Can Play Grant

Application Components

- Grant Amount Request
- Type of Program / Project
 - sport or recreation

This screenshot shows the application form for the 'Sport, Physical Activity and Recreation' grant. The header includes navigation links for 'Programs', 'My Applications', and user information 'EN' and 'Scott Hayes'. On the left, there are 'REVIEW' and 'SUBMIT' buttons, along with a deadline: 'Deadline: 2024 Jul 31 11:59 PM (MDT)'. The main form area is divided into sections: 'Grant Request' with a 'Maximum of \$25,000' and a text input field; 'Type of Program / Project' with radio buttons for 'Sport' and 'Physical Activity - Recreation'; 'Program / Project Description' with a link to 'Every Kid Can Play Program Guidelines'; and 'Organizational Background / Capacity' with a 450-character limit and a question: '1. What is the mission / purpose of your organization?'.

This partial screenshot shows the right side of the application form. It includes the 'Program / Project Description' section with a link to 'Every Kid Can Play Program Guidelines', and the 'Organizational Background / Capacity' section with a 450-character limit and the question: '1. What is the mission / purpose of your organization?'.

- Program / Project Description
- Organizational Background / Capacity

Every Kid Can Play Grant

Application Components

- Number of years in existence
- Safe and Welcoming Environment

Screenshot of the 'Sport, Physical Activity and Recreation' application form. The header bar includes 'Sport, Physical Activity and Recreation', 'Programs', 'My Applications', a user icon, 'EN', and 'Scott Hayes'. The main content area is titled 'Organizational Background / Capacity' and contains question 2: 'How many years has your organization been in existence?'. Below the question is a text input field. Further down, another section titled 'Organizational Background / Capacity (480 character limit)' contains question 3: 'How does your organization provide a safe and welcoming environment for its participants, volunteers and leaders?'. Below this question is a large text area for the response.

Screenshot of the 'Sport, Physical Activity and Recreation' application form. The header bar includes 'Sport, Physical Activity and Recreation', 'Programs', 'My Applications', a user icon, 'EN', and 'Scott Hayes'. The main content area is titled 'Organizational Background / Capacity' and contains question 4: 'What capability (human resources, financial stability and knowledge) does your organization have to deliver the program / project?'. Below the question is a large text area for the response. Further down, another section titled 'Organizational Background / Capacity' contains question 5: 'Please indicate the number of staff that will be delivering the program / project and if their wages will be covered by this grant.' Below this question is a text input field.

- HR, financial stability and knowledge
- Number of staff involved

Every Kid Can Play Grant

Application Components

- Program / Project Description
 - What will be in the impact?

Screenshot of the 'Sport, Physical Activity and Recreation' application form. The header includes 'Sport, Physical Activity and Recreation', 'Programs', 'My Applications', a user icon, 'EN', and 'Scott Hayes'. The main section is titled 'Program / Project Description (1,875 character limit)'. It contains a numbered instruction: '1. Provide an overview of your program / project. What impact will your program / project provide to those that have or are currently participating in it?'. Below the instruction is a large text input area.

Screenshot of the 'Sport, Physical Activity and Recreation' application form. The header includes 'Sport, Physical Activity and Recreation', 'Programs', 'My Applications', a user icon, 'EN', and 'Scott Hayes'. The main section is titled 'Program / Project Description (1,875 character limit)'. It contains a numbered instruction: '2. How will this program / project be planned out? Include clear timelines, a detailed outline of activities, and an implementation plan.' Below the instruction is a large text input area.

- Planning of the program / project
 - Include clear timelines, a detailed outline of activities, and an implementation plan

Every Kid Can Play Grant

Application Components

- Program / Project Description
 - Start & End Dates
 - Where will it take place?

Screenshot of the 'Sport, Physical Activity and Recreation' application form. The header bar includes 'Sport, Physical Activity and Recreation', 'Programs', 'My Applications', a language dropdown (EN), and the user name 'Scott Hayes'. The main content area is titled 'Program / Project Description (1,875 character limit)'. It contains question 3: 'What is the anticipated start and end dates for the program / project? And where will this program / project take place?'. Below the question is a large, empty text input box.

Screenshot of the 'Sport, Physical Activity and Recreation' application form. The header bar includes 'Sport, Physical Activity and Recreation', 'Programs', 'My Applications', a language dropdown (EN), and the user name 'Scott Hayes'. The main content area is titled 'Program / Project Description (1,875 character limit)'. It contains question 4: 'Who is the target audience for your program / project (kids - children and youth, families with kids, indigenous kids, newcomers kids, kids with a disability or other - please specify)?'. Below this is a sub-question: 'Are there any partners or collaborations that are directly involved in the delivery of the program / project?'. Below the sub-question is a large, empty text input box.

- Who is the target Audience?
- Are there any partners or collaborations?

Every Kid Can Play Grant

Application Components

- Program / Project Impact
 - How will this funding increase and enhance the affordability and accessibility within your community?
 - Indicate current vs. proposed registration fees

Sport, Physical Activity and Recreation

Programs My Applications EN Scott Hayes

Program / Project Impact (1,875 character limit)

1. How will this funding increase and enhance the affordability and accessibility of your program / project within your community? Indicate current vs. proposed registration fees.

Sport, Physical Activity and Recreation

Programs My Applications EN Scott Hayes

Program / Project Impact (1,875 character limit)

2. How many participants do you anticipate your program / project will serve if your organization receives funding?

- Number of participants served

Sport, Physical Activity and Recreation

Programs My Applications EN Scott Hayes

Program / Project Impact (1,875 character limit)

3. How will children, youth and their families continue to benefit from your organization's program / project through this funding?

How will your organization sustain the ongoing delivery of this program / project following the end of this grant?

- How will children, youth and their families benefit?
- How will your organization sustain following the end?

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Application Components

- Program Budget/Revenue
 - Note Status
 - Comments
 - Variety of options

Sport, Physical Activity and Recreation

Programs My Applications EN Scott Hayes

REVIEW **SUBMIT**

Deadline: 2024 Jul 31 11:59 PM (MDT)

Revenue

Ensure all revenue details for the proposed program are identified as outlined below:

- Indicate the status of funding amounts as Confirmed or Pending.
- Comments are available for any additional details necessary to substantiate revenue(s).

Description	Amount	Status	Comments
Grant Request	\$ <input type="text"/>	<input type="text"/>	<input type="text"/>
Other GOA Funding	\$ <input type="text"/>	<input type="text"/>	<input type="text"/>

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Application Components

- Program Budget/Expenses
 - Multiple Sections
 - Drop Down Menus
 - Variety of options
 - Total Program Amount
 - Grant Funds

Upload your Organization's latest financial statements

The screenshot shows a web application interface for 'Sport, Physical Activity and Recreation'. The top navigation bar includes links for 'Programs', 'My Applications', and user information 'EN' and 'Scott Hayes'. The main section is titled 'Expenses' and contains instructions: 'Ensure all expense details for the proposed program are detailed below within the several categories. Total Program Amount and Grant Funds Allocated must be identified as outlined below:'. Below the instructions are three bullet points: 'Total Program Amount - the total amount budgeted for the related expense for the entire program/project.', 'Grant Funds Allocated - the amount of funds from the EKCP grant program that will be allocated to the related expense.', and 'Comments are available for any additional details necessary to substantiate the expenses.' A section header '1. Program Delivery - Staffing Expenses' is followed by a table with four columns: an index column, 'Description', 'Total Program Amount', and 'Grant Funds Allocated'. The first row of the table has the index '1', a dropdown menu for description, and input fields for the amounts, each preceded by a dollar sign.

	Description	Total Program Amount	Grant Funds Allocated
1	---	\$	\$

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Application Components

- FOIP Act
- Declaration
- Signature

Sport, Physical Activity and Recreation

Programs My Applications EN Scott Hayes

Back to application

2024 Every Kid Can Play - Community-...
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ID: 0000000032

Every Kid Can Play Program Grant Application (CL)

Confirmation of Membership

0 of 2 tasks complete

Last edited: 2024 Jun 20 03:47 PM (MDT)

REVIEW SUBMIT

Deadline: 2024 Jul 31 11:59 PM (MDT)

Every Kid Can Play Program Grant Application (CL)

Every Kid Can Play Program Community-Level Application

Every Kid Can Play (EKCP) Program - Community-Level Non-Profit Organization Grant Application 100%

The Every Kid Can Play Program (EKCP) - Community-Level Non-Profit Organization grant is designed to address affordability and accessibility challenges to sport, physical activity, and recreation (SPAR) programs for Alberta kids and their families. Funding is available to reduce costs associated with the delivery, expansion, or enhancement of existing community-level programs. This funding opportunity will support community-level non-profit organizations in the delivery of existing sport, physical activity, and recreation programming.

Freedom of Information and Protection of Privacy Act

The personal information that is provided on the grant application form will be used for the purpose of administering the Program and advising the applicant of grant program updates and relevant Ministry initiatives. It is collected under the authority of section 33(c) of the Freedom of Information and Protection of Privacy Act (FOIP Act) and is protected by the privacy provisions of the FOIP Act.

Sport, Physical Activity and Recreation

Programs My Applications EN Scott Hayes

If agreed to by the applicant on the application form, occasionally, Alberta Tourism and Sport may contact applicant organization to provide information about Ministry initiatives or announcements related to the following topics:

- Grant program changes, funding announcements and opportunities to provide input/opinion on programs.
- Awareness of Ministry resources available to the non-profit sector including Ministry sector events.

☐ I agree.

☐ I declare, as the authorized signing authority of the Applicant Organization, declare that the information contained in the application and supporting documents ("Application") is true and accurate and endorsed by the Organization's Board of Directors.

The Organization understands and agrees that should this Application be approved, any grant funding awarded is subject to the Organization complying with the program guidelines and the terms and conditions of a grant agreement.

Every Kid Can Play Grant

Application Components

- Confirmation of Membership

Sport, Physical Activity and Recreation

ProgramsMy ApplicationsENScott Hayes

[Back to application](#)

2024 Every Kid Can Play - Community...

0000000032

ID: 0000000032

✓

Confirmation of Membership

1 of 2 tasks complete

Last edited: 2024 Jun 20 03:49 PM (MDT)

Confirmation of Membership

Task instructions

Hide

After a request is sent, you can still view the Confirmation of Membership until the requestee confirms the recommendation request. Once the system receives the requestee's submission, you must click the Mark as Complete button at the bottom of this page to complete the task.

Once both tasks are correctly completed, the Submit button on the left side of this page will be green. To complete your application and for it to be received for submission, you must click Submit.

REQUEST A RECOMMENDATION

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Alberta

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Application Components

- Confirmation of Membership

After a request is sent, you can still view the Confirmation of Membership until the requestee confirms the recommendation request. Once the system receives the requestee's submission, you must click the Mark as Complete button at the bottom of this page to complete the task.

Once both tasks are correctly completed, the Submit button on the left side of this page will be green. To complete your application and for it to be received for submission, you must click Submit.

First name:

Last name:

Email:

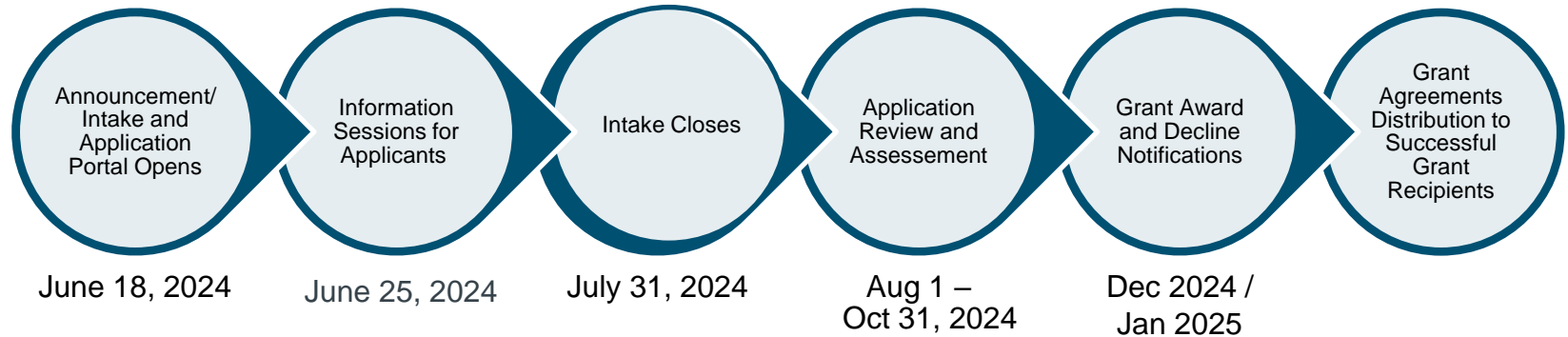
Message:

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- **Notifications:**

- Applicants will receive written notification of the decision regarding their application.
- All decisions on grant applications are final, and no appeals will be considered.
- The review and decision-making process may take up to **six months following the grant application deadline for submission.**

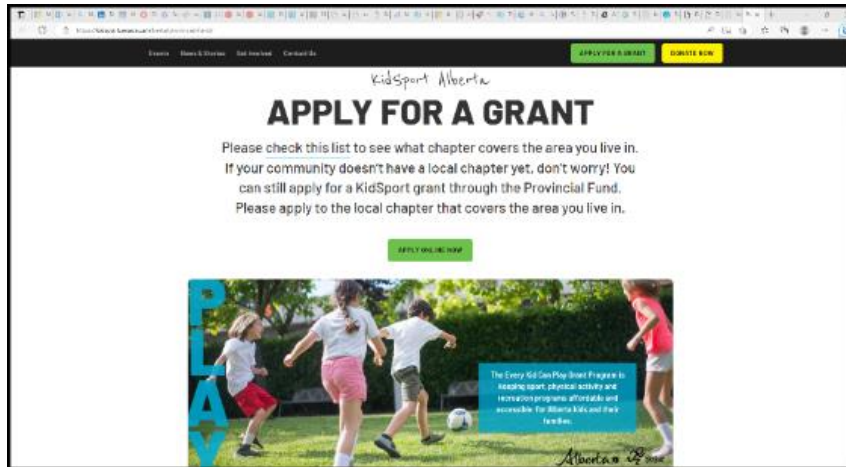
Every Kid Can Play Grant



Additional Components

KidSport

- Funding to Support Children and Youth;
- Alberta families can [apply for up to \\$350 per child](#) to offset registration fees, through funds directed to KidSport Alberta.



Questions?

Applicants are encouraged to contact the SPAR@gov.ab.ca for assistance if they are having difficulty completing the application.

[Question and Answer Document](#)

