
Every Kid Can Play – Grant Program Information/Planning Session

Community-Level Non-Profit Organizations

September 7, 2023
7:00 pm to 8:00 pm





Land Acknowledgement

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OBJECTIVES

Every Kid Can Play Grant

- Grant Background
 - Purpose
 - Increasing affordability and accessibility while furthering the growth and expansion of existing sport, physical activity and recreation programs.
 - Community-Level
 - Funding
 - Grant amounts of up to \$25,000 for one year.
 - Project/programs must be completed within 12 months after receiving funding.

GRANT GUIDELINES



Every Kid Can Play Grant

- **Eligible Organizations**

- **WHO**

- A registered organization that is currently in good standing under one of the following Acts;
 - Provincial Legislation (Alberta)
 - Federal Legislation
 - A First Nation or Metis Settlement in Alberta

- **Ineligible Organizations**

- Organizations not registered under one of the eligible Acts;
 - Organizations affiliated or registered members of a Provincial-Scope Organization (i.e. provincial sport or recreation organization);
 - For-Profit Organizations, Government Depts., Municipalities, Post-Secondary Institutions, Schools.

[Community-Level Guidelines \(Every Kid Can Play\)](#)

Every Kid Can Play Grant

- **Eligible Expenses**

- Costs for program administrators, leaders, instructors, coaches and officials;
- Training needs of staff and volunteers to increase program delivery capacity;
- Facility rental costs for non-owned or leased venues and equipment costs;
- Participant apparel (uniforms, jerseys, warm-ups, etc.) Costs must not exceed 15% of the overall budget;
- If the application is successful expenses incurred after October 1, 2023, may be eligible.

- **Ineligible Expenses**

- Ongoing operational and existing staffing costs (no prorated staff costs);
- Volunteer expenses (e.g. honorariums, gifts, food and liquor);
- Bank/financing related charges;
- Moving expenses, administrative costs and fees (e.g. legal fees, accounting/bookkeeping fees)
- Expenses incurred prior to October 1, 2023.

[Community-Level Guidelines \(Every Kid Can Play\)](#)

Every Kid Can Play Grant

- **Eligible Programs/Projects**
 - Enhancing or expanding **existing** sport and active recreational programming for children and youth.
- **Ineligible Programs/Projects**
 - Any project that is deemed not to meet the Purpose of this grant program;
 - The development or launching of a **new** project or program;
 - Projects related to facility upgrades, renovations, or construction;

[Community-Level Guidelines \(Every Kid Can Play\)](#)

GRANT APPLICATION

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Application Elements

1. Alignment with the Purpose
 - The Every Kid Can Play (EKCP) Program is designed to address affordability and accessibility challenges to sport, physical activity, and recreation (SPAR) programs for Alberta kids and their families.
2. Provide safe and welcoming SPAR programming
3. Expanding or enhancing existing community-level programming

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Application Components

- **Organization's Background and Capacity**
 - The applicant provides experience delivering safe and welcoming sport, physical activity and recreation programming.
- **Program/Project Description**
 - The proposal clearly outlines the purpose of the program / project and outcomes related to increasing affordability and accessibility for Alberta kids and their families when it comes to SPAR programs.
- **Program/Project Impact**
 - The proposal clearly identifies how funds will be utilized to increase the affordability and accessibility associated with the delivery, expansion or enhancement of existing programs.
- **Budget**
 - The total funding request is appropriate to support the proposed program / project and demonstrates value for money.

ONLINE APPLICATION PORTAL

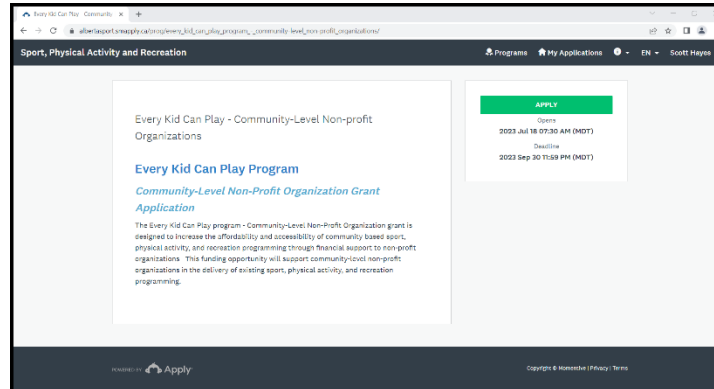
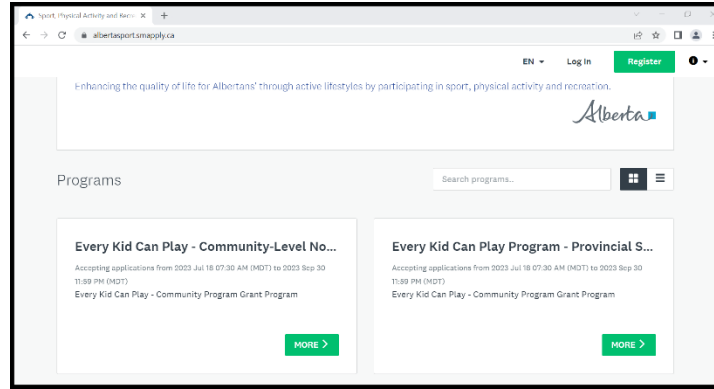
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How to Apply

- Chrome browser needs to be used.
- Applications must be fully completed; include all required and supporting documents.
- You are encouraged to keep a complete copy of your application and all other documentation.
- Organizations may be contacted if further information or clarification is required.
- Projects that have been started and are declined cannot be resubmitted for funding.

Every Kid Can Play Grant

- **How to Apply**
- The application link is www.albertasport.smapply.ca.



Every Kid Can Play Grant

The screenshot shows a web browser window with the URL `albertasportsmapply.ca/acc/1/next-/prog/272040/apply/`. The page has a header with a back arrow, the text "Return to Sport, Physical Activity and Recreation", and a "REGISTER" button for users without a SurveyMonkey account. The main content area features the "Apply" logo and a "Log in with" section with Facebook, Twitter, and Google+ buttons. Below these is an "OR" separator, followed by email and password input fields, a "Forgot your password?" link, and a green "LOG IN" button.

The screenshot shows the "My Applications" page for the "Sport, Physical Activity and Recreation" program. The page title is "All Applications". It displays a single application card for the "Every Kid Can Play - Community-Level Non-profit Organizations" grant, with application number "0000000117" and a deadline of "2023 Sep 30 11:59 PM (MDT)". Below the card, it shows "0 of 1 tasks complete" and a green "START" button. The footer includes the "Apply" logo and copyright information.

Every Kid Can Play Grant

This screenshot shows the 'Every Kid Can Play - Community' application form. The page header includes 'Sport, Physical Activity and Recreation' and navigation links for 'Programs' and 'My Applications'. The user is logged in as 'Marvin Dobish'. The form is titled 'Every Kid Can Play - Community' and has a unique ID '0000000015'. It features a progress bar indicating '0 of 1 tasks complete' and a 'Last edited' timestamp of '2023 Aug 10 02:09 PM (MDT)'. There are 'REVIEW' and 'SUBMIT' buttons. A 'Deadline' of '2023 Sep 30 11:59 PM (MDT)' is displayed. The user's name 'Marvin Dobish (Owner)' and email 'marvin.dobish@gov.ab.ca' are shown, along with an 'Add collaborator' button. A task card for 'Every Kid Can Play Program Grant Application (CL)' is visible, with a 'Last edited' timestamp of '2023 Aug 10 02:09 PM (MDT)'.

This screenshot shows the 'Every Kid Can Play Program Grant Application (CL)' form. The page header includes 'Sport, Physical Activity and Recreation' and navigation links for 'Programs' and 'My Applications'. The user is logged in as 'Marvin Dobish'. The form is titled 'Every Kid Can Play Program Grant Application (CL)' and has a unique ID 'ID: 0000000015'. It features a progress bar indicating '0 of 1 tasks complete' and a 'Last edited' timestamp of '2023 Jul 06 11:01 AM (MDT)'. There are 'REVIEW' and 'SUBMIT' buttons. A 'Deadline' of '2023 Sep 30 11:59 PM (MDT)' is displayed. The form includes a section for 'Every Kid Can Play (EKCP) Program - Community-Level Non-Profit Organization Grant Application' with a description of the program and a note about eligibility. There is a section for 'Organization Information' and a field for 'Legal Name of Organization'.

Every Kid Can Play Grant

Application Components

- Applicant / Organization Information
- Grant Amount Request
- Type of Program / Project – sport or recreation

This screenshot shows a web browser window with the URL `albertasport.smappl.ca/tsk/29367609/fm/227848099/e/`. The page title is "Sport, Physical Activity and Recreation". The form is titled "Authorized Organization Contact - must be an Organization signatory". It contains four input fields: "First Name", "Last Name", "Phone Number", and "Email Address". At the bottom right, there is a green "NEXT" button and a grey "SAVE & CONTINUE EDITING" button.

This screenshot shows the same web browser window. The form is titled "Legal Name of Organization". It contains several input fields: "Legal Name of Organization", "Legal Registration Number", "Registration Act", "Title of the Act the organization is registered under.", and "Legal Address Line 1".

This screenshot shows the same web browser window. The form is titled "City/Town". It contains several input fields: "City/Town", "Province" (with a dropdown menu showing "AB"), "Postal Code", "Website Address", "Twitter", and "Instagram".

Every Kid Can Play Grant

Application Components

- Program / Project:
 - Organizational Background / Capacity

The screenshot shows the 'Sport, Physical Activity and Recreation' application form. At the top, a banner indicates the deadline: 'Deadline: 2023 Sep 30 11:59 PM (MDT)'. The form includes a 'Program / Project Name' text field. Below this, there are two sections: 'Grant Request' with a 'Maximum of \$25,000' and a '\$' input field, and 'Type of Program / Project' with radio button options for 'Sport' and 'Physical Activity - Recreation'. A 'Program / Project Description' section follows, with a link to 'Please refer to the Every Kid Can Play Program Guidelines'. At the bottom, the 'Organizational Background / Capacity' section is visible, with a note that the response should answer questions below within a 12,500 character limit.

This close-up view of the 'Organizational Background / Capacity' section shows a list of four questions that applicants must answer. The questions are: 'What is the mission / purpose of your organization?', 'How many years has your organization been in existence?', 'How does your organization provide a safe and welcoming environment for its participants, volunteers and leaders?', and 'What capability (human resources, financial stability and knowledge) does your organization have to deliver the program / project? Please indicate the number of staff that will be delivering the program / project and if their wages will be covered by this grant.' Below the questions is a large text area for the response, with a character limit of 12,500.

Every Kid Can Play Grant

Application Components

- Program / Project:
 - Program / Project Description
 - Program / Project Impact

The screenshot shows the 'Program / Project Description' section of the application form. The title is 'Program / Project Description' with a sub-instruction: 'Your response should answer the questions below. (Click on the link)'. Below the title is a list of seven bullet points asking for details about the program or project, including its overview, impact, timelines, implementation plan, start/end dates, target audience, and partners. A large text input area is provided for the response.

Program / Project Description - Your response should answer the questions below. (Click on the link)

- Provide an overview of your program / project. What impact will your program / project provide to those that have or are currently participating in it?
- How will this program / project be planned out? Include clear timelines, a detailed outline of activities, and an implementation plan.
- Where will this program / project take place?
- What is the anticipated start and end dates for the program / project?
- Who is the target audience for your program / project (Kids - children and youth, families with kids, Indigenous kids, newcomers kids, kids with a disability or other - please specify)?
- Are there any partners or collaborations that are directly involved in the delivery of the program / project?

The screenshot shows the 'Program / Project Impact' section of the application form. The title is 'Program / Project Impact' with a sub-instruction: 'Your response should answer the questions below. (Click on the link)'. Below the title is a list of five bullet points asking about the funding's impact on affordability, accessibility, registration fees, current vs. proposed fees, participant numbers, and the sustainability of the program. A large text input area is provided for the response.

Program / Project Impact - Your response should answer the questions below. (Click on the link)

- How will this funding increase the affordability and accessibility of your program / project within your community? Indicate current vs. proposed registration fees.
- How will this funding enhance your current program / project?
- How many participants do you anticipate your program / project will serve if your organization receives funding?
- How will children and youth and their families continue to benefit from your organization's program / project through this funding?
- How will your organization sustain the ongoing delivery of this program / project following the end of this grant?

Every Kid Can Play Grant

Application Components

- Program Budget
 - Revenue and Expenses
- Upload your Organization's latest financial statements

The screenshot shows a web browser window with the URL albertasport.smaply.ca/tsk/29387504/fm/228179231/e/?k=29387504&s=eyJhYWdlcGF0aCI6IjFswLCAxLCAyOj0%3D&h=51a2ca6514f73c5e625772d461c.... The page title is "Sport, Physical Activity and Recreation". The user is logged in as "Scott Hayes". The page has two tabs: "REVIEW" and "SUBMIT". The "REVIEW" tab is active, showing a "Deadline: 2023 Sep 30 11:59 PM (MDT)". The main section is titled "Program / Project Budget" and is divided into "Revenue" and "Expenses" (partially visible). The "Revenue" section contains a table with the following columns: "Description", "Amount", "Status", and "Comments". The table has four rows of funding sources, each with a dollar sign icon, a text input field for the amount, a dropdown menu for the status, and a text area for comments.

Description	Amount	Status	Comments
Grant Request	\$ <input type="text"/>	---	<input type="text"/>
Other GOA Funding	\$ <input type="text"/>	---	<input type="text"/>
AGLC Funding (Casino, Bingo etc.)	\$ <input type="text"/>	---	<input type="text"/>
Charitable Organization Funding	\$ <input type="text"/>	---	<input type="text"/>

Every Kid Can Play Grant

Application Components

- FOIP Act
- Declaration
- Signature

The screenshot shows the 'Every Kid Can Play Program Grant Application' form. On the left, a sidebar indicates '0 of 1 tasks complete' and shows a 'Last edited: 2023 Aug 16 08:27 AM (MDT)' timestamp. The main content area is titled 'Every Kid Can Play (EKCP) Program - Community-Level Non-Profit Organization Grant Application'. It includes a description of the grant's purpose, a note about eligibility for provincial organizations, and sections for 'Freedom of Information and Protection of Privacy Act' and a 'Please note' section regarding public record and contact information.

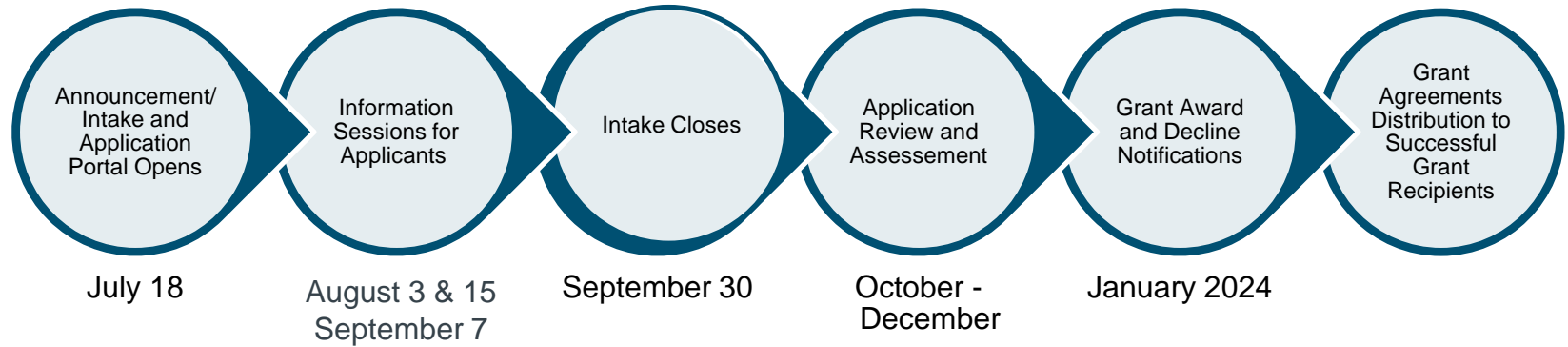
The screenshot shows the 'Declaration' section of the application form. It contains a paragraph stating that the applicant agrees to provide information about Ministry initiatives or announcements. Below this, there are two bullet points: 'Grant program changes, funding announcements and opportunities to provide input/opinion on programs.' and 'Awareness of Ministry resources available to the non-profit sector including Ministry sector events.' There is a checkbox for 'I agree.' and a checkbox for 'I, as the authorized signing authority of the Applicant Organization, declare that the information contained in the application and supporting documents ("Application") is true and accurate and endorsed by the Organization's Board of Directors.' At the bottom, there is a section for 'Signature of signing authority'.

Every Kid Can Play Grant

- **Notifications:**

- Applicants will receive written notification of the decision regarding their application.
- All decisions on grant applications are final, and no appeals will be considered.
- The review and decision-making process may take up to **six months following the grant application deadline for submission.**

Every Kid Can Play Grant



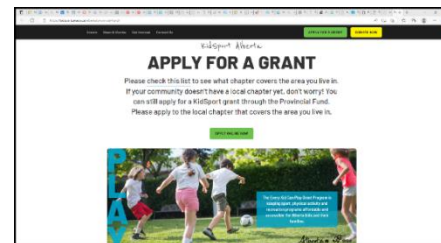
Additional Components

Province Scope

- Grant amounts of up to **\$100,000 for one year or \$200,000 for two year.**
- Project/programs may span more than **one year** but must be completed within **24 months** after receiving funding.

KidSport

- Funding to Support Children and Youth;
- Alberta families can [apply for up to \\$350 per child](#) to offset registration fees, through funds directed to KidSport Alberta.



Questions?

Applicants are encouraged to contact the SPAR@gov.ab.ca for assistance if they are having difficulty completing the application.

[Question and Answer Document](#)

