

Frequently asked questions:

## Every Kid Can Play Grant Program Non-Profit Organizations of a Provincial Scope and Community-Level Organizations

### Purpose

The Every Kid Can Play Grant Program (EKCP) addresses affordability and accessibility challenges for Alberta kids and their families to sport, physical activity, and recreation (SPAR) programs. Funding is available for non-profit organizations that are not affiliated or registered members of a provincial scope organization (i.e. provincial sport or recreation organization) to reduce costs associated with the delivery, expansion, or enhancement of existing community-level programs.

What is the application period?	Applications will open on July 18, 2023, with a closing date for submissions of September 30, 2023, at 11:59PM.
Where should I submit my program or application questions?	General inquiries can be referred to <a href="mailto:SPAR@gov.ab.ca">SPAR@gov.ab.ca</a> . Online information sessions will be scheduled in July, August and September.
Who is eligible for funding?	<p>A registered non-profit organization that has been operating in Alberta for a minimum of one calendar year, and is in good standing under one of the Acts identified in the EKCP.</p> <p>For programming offered by community-level organizations, an unregistered/informal group partnered with an eligible registered non-profit organization.</p> <p>For additional information please refer to <a href="#">3.1 Eligible Organizations</a>:</p>
Who is ineligible for funding?	<p>The following organizations are ineligible for funding:</p> <ul style="list-style-type: none"><li>• Organizations not registered under one of the Alberta Acts deemed eligible;</li><li>• Organizations affiliated or registered members of a provincial scope organization (i.e. provincial sport or recreation organization) are ineligible to apply under Community-Level funding;</li><li>• For-profit organizations;</li><li>• Government departments, public agencies, or other public institutions;</li><li>• Municipalities;</li><li>• Post-secondary institutions;</li><li>• Schools or School Boards;</li><li>• Organizations outside of Alberta;</li><li>• Organizations with outstanding reporting to the Ministry of Culture; and</li><li>• Individuals.</li></ul>

What is the possible funding amount?	<b>Provincial-Scope Organizations</b> <ul style="list-style-type: none"> <li>Eligible for a grant up to <b>\$100,000/year</b> for up to two years</li> </ul>	<b>Community-Level Organizations</b> <ul style="list-style-type: none"> <li>Eligible for a grant up to <b>\$25,000</b></li> </ul>
What expenses are eligible?	<p>Costs related to program delivery including:</p> <ul style="list-style-type: none"> <li>costs related to program administration including staff and volunteer training;</li> <li>facility rental costs;</li> <li>equipment costs;</li> <li>participant apparel (must not exceed 15% of the overall budget);</li> <li>local transportation costs; and</li> <li>programming promotional costs.</li> </ul> <p>For a complete listing of eligible expenses, please refer to <a href="#">3.4 Eligible Expenses</a>:</p>	
What projects/programs and expenses are ineligible?	<p>The following projects/programs and expenses are not eligible for funding:</p> <ul style="list-style-type: none"> <li>Any project that is deemed not to meet the Purpose of the program;</li> <li>Costs associated for the development or launching of a new project or program;</li> <li>Ongoing operational costs;</li> <li>Operational and existing staffing costs;</li> <li>Moving expenses; administrative costs and fees (e.g., legal fees, accounting/bookkeeping fees); volunteer expenses;</li> <li>Projects linked to the delivery of core education, health and wellness, and social services programs;</li> <li>Research projects;</li> <li>Facility upgrades, renovations, or construction;</li> <li>Outdoor spaces which include playgrounds, skate parks, climbing walls, outdoor fitness equipment, or outdoor facilities;</li> <li>Travel projects, projects or programs that do not provide a community benefit and projects, programs or services outside of Alberta; and</li> <li>Projects that are fully funded through other sources;</li> </ul> <p>For a complete listing of ineligible expenses please refer to <a href="#">3.6 Ineligible Expenses: in the guidelines document</a></p>	
How do I apply if I am with an unregistered group / organization?	<p>You must partner with a registered non-profit organization in order to be considered for funding. If approved, funding will be provided to the eligible organization.</p>	

Can I mail in my grant application, or does it need to be submitted electronically?	No. All applications must be completed electronically. If there are challenges in completing your application, please contact <a href="mailto:SPAR@gov.ab.ca">SPAR@gov.ab.ca</a> .
How do I apply?	<p>Provincial-Scope non-profit organizations and Community-Level non-profit organizations have their own online applications, please follow the appropriate link:</p> <ul style="list-style-type: none"> <li>Provincial-Scope Organizations <a href="https://albertasport.smaply.ca/">https://albertasport.smaply.ca/</a></li> <li>Community-Level Organizations <a href="https://albertasport.smaply.ca/">https://albertasport.smaply.ca/</a></li> </ul> <p>Applications must be completely filled out and include all required and supporting documents in order to be considered.</p>
What happens after my application is submitted?	<p>Applications will be reviewed:</p> <ul style="list-style-type: none"> <li>To ensure applicant eligibility, program/project eligibility, and the submission is complete; and</li> <li>Against the program purpose, criteria, and supporting documentation provided.</li> </ul> <p>Organizations may be contacted if further information or clarification is required.</p>
When will I find out about my application outcome?	<p>The review and decision-making process may take up to six months:</p> <ul style="list-style-type: none"> <li>Applicants will receive written notification of the decision regarding their application.</li> <li>All decisions are final, and no appeals will be considered.</li> </ul>
Can I use funding for expenses incurred prior to the application deadline?	<p>No.</p> <p>Program expenses that are incurred before October 1, 2023 are not eligible to be included in the project budget for funding.</p>
Can I use funding for expenses prior to the grant approval?	<p>Yes, however, incurring expenses prior to the grant approval is at the applicant's own risk.</p>
When and how will I receive funding if my application is successful?	<p>Successful applicants:</p> <ul style="list-style-type: none"> <li>will be informed and required to sign a grant agreement and will be bound by the program guidelines and the terms and conditions of the grant agreement; and</li> <li>will receive funding directly via EFT (electronic fund-transfer) or cheque upon the execution of a grant agreement.</li> </ul>

<p>How long do we have to spend the funds?</p>	<p><b>Provincial-Scope Organizations</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Organizations will have 24 months from the time they receive funding to spend their grant on approved purpose and eligible expenditures.</li> </ul> <p><b>Community-Level Organizations</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Organizations will have 12 months from the time they receive funding to spend their grant on approved purpose and eligible expenditures.</li> </ul>
<p>Will there be any type of grant reporting required?</p>	<p>Yes.</p> <p>Reporting must be completed no later than two months after the project's completion. The Ministry maintains the right to request interim reporting at any time.</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Reporting requirements will be outlined in the grant agreement;</li> <li><input type="checkbox"/> Reporting templates will be made available to successful grant recipients;</li> <li>• Provide a project summary of grant expenditures and a copy of the Organization's audited financial statements.</li> </ul>