

# Every Kid Can Play Grant Program

## Provincial Scope and Community-Level Non-Profit Organizations

Frequently asked questions (FAQ):

### Purpose

[The Every Kid Can Play Grant Program](#) (EKCP) addresses affordability and accessibility challenges for Alberta kids and their families to sport, physical activity, and recreation (SPAR) programs. Funding is available for non-profit organizations to reduce costs associated with the delivery, expansion, or enhancement of existing community-level programs that are currently operating across Alberta.

<i><b>What is the application period?</b></i>	Applications will open on May 16, 2025, and closes June 30, 2025
<i><b>Where should I submit my program or application questions?</b></i>	General inquiries can be referred to <a href="mailto:SPAR@gov.ab.ca">SPAR@gov.ab.ca</a>
<i><b>Who is eligible for funding?</b></i>	<p>A registered non-profit organization that has been operating in Alberta for a minimum of one calendar year and is in good standing under one of the Acts identified in the grant guidelines.</p> <p>Community-Level Non-Profit Organizations may be required to provide confirmation of membership from their Provincial-Scope Organization.</p> <p>Applicants may receive no more than two consecutive years of funding and priority may be given to eligible applicants that have not received previous SPAR project grants</p> <p>For additional information please refer to 3.1 Eligible Organizations:  <a href="#">Provincial Scope Organizations</a>      <a href="#">Community-Level Organizations</a></p>
<i><b>Who is ineligible for funding?</b></i>	<p>The following organizations are ineligible for funding:</p> <ul style="list-style-type: none"> <li>• Organizations not registered under one of the Alberta Acts deemed eligible;</li> <li>• For-profit organizations;</li> <li>• Government departments, public agencies, or other public institutions;</li> <li>• Municipalities;</li> <li>• Post-secondary institutions;</li> <li>• Schools or School Boards;</li> <li>• Organizations outside of Alberta;</li> <li>• Non-Profit Organizations that have received two consecutive years of funding through SPAR project grant programs</li> <li>• Organizations with outstanding reporting to the Ministry of Tourism and Sport and Ministry of Arts, Culture and Status of Women; and</li> <li>• Individuals.</li> </ul>
<i><b>What is the possible funding amount?</b></i>	<p><b>Provincial Scope Organizations:</b> Eligible for a grant up to \$100,000/year for up to two years</p> <p><b>Community-Level Organizations:</b> Eligible for a grant up to \$25,000</p>

<p><b><i>What expenses are eligible?</i></b></p>	<p>Costs related to program delivery including:</p> <ul style="list-style-type: none"> <li>• Costs for staffing associated with only the direct delivery of the specific program;</li> <li>• Training needs;</li> <li>• Facility rental costs;</li> <li>• Equipment costs;</li> <li>• Participant apparel (must not exceed 15% of the overall grant request);</li> <li>• Program promotion costs (must not exceed 5% of the overall grant request);</li> <li>• Local transportation costs (must not exceed 20% for community-level and 10% for provincial scope organizations of the overall grant request).</li> </ul> <p>For a complete listing of eligible expenses please refer to 3.4 Eligible Expenses:  <a href="#">Provincial Scope Organizations</a>      <a href="#">Community-Level Organizations</a></p>
<p><b><i>What projects/programs and expenses are ineligible?</i></b></p>	<p>The following projects/programs and expenses are not eligible for funding:</p> <ul style="list-style-type: none"> <li>• Any project that is deemed not to meet the Purpose of the program;</li> <li>• Costs associated for the development or launching of a new project or program;</li> <li>• Ongoing operational costs;</li> <li>• Management and or Executive Director costs;</li> <li>• Projects that include high performance or provincial team programming;</li> <li>• Projects that focus on events, competitions and tournaments at all levels;</li> <li>• Moving expenses; administrative costs and fees (e.g., legal fees, accounting/bookkeeping fees); volunteer expenses;</li> <li>• Projects linked to the delivery of core education, health and wellness, and social services programs;</li> <li>• Research projects;</li> <li>• Computer equipment, software and website development;</li> <li>• Facility upgrades, renovations, or construction;</li> <li>• Travel projects, projects or programs that do not provide a community benefit and projects, programs or services outside of Alberta; and</li> <li>• Projects that are fully funded through other sources.</li> </ul> <p>For a complete listing of ineligible expenses please refer to <b>3.6 Ineligible Expenses:</b>  <a href="#">Provincial Scope Organizations</a>      <a href="#">Community-Level Organizations</a></p>
<p><b><i>Can I mail in my grant application, or does it need to be submitted electronically?</i></b></p>	<p>No.</p> <p>All applications must be completed electronically. If there are challenges in completing your application, please contact SPAR@gov.ab.ca.</p>
<p><b><i>How do I apply?</i></b></p>	<p><a href="#">Online Grant Application</a></p> <p>Applications must be complete and include all required and supporting documents to be considered.</p> <p>New Applicants  <a href="#">Click here</a> for more information on how to navigate the online application.</p>

<i><b>What happens after my application is submitted?</b></i>	<p>Applications will be reviewed:</p> <ul style="list-style-type: none"> <li>• To ensure applicant eligibility, program/project eligibility, and the submission is complete; and</li> <li>• Against the program purpose, criteria, and supporting documentation provided.</li> </ul> <p>Organizations may be contacted if further information or clarification is required.</p>
<i><b>When will I find out about my application outcome?</b></i>	<p>The review and decision-making process may take up to six months:</p> <ul style="list-style-type: none"> <li>• Applicants will receive written notification of the decision regarding their application.</li> <li>• All decisions are final, and no appeals will be considered.</li> </ul> <p>Priority may be given to applicants that have not received previous SPAR project funding.</p>
<i><b>Can I use funding for expenses incurred prior to the application deadline?</b></i>	<p>No</p> <p>Program expenses that are incurred before June 30, 2025, are not eligible to be included in the project budget for funding.</p>
<i><b>Can I use funding for expenses prior to the grant approval?</b></i>	<p>Yes.</p> <p>However, incurring expenses prior to the grant approval is at the applicant's own risk.</p>
<i><b>When and how will I receive funding if my application is successful?</b></i>	<p>Successful applicants:</p> <ul style="list-style-type: none"> <li>• Will be informed and required to sign a grant agreement and will be bound by the program guidelines and the terms and conditions of the grant agreement; and will receive funding directly via EFT (electronic fund-transfer) or cheque upon the execution of a grant agreement.</li> </ul>
<i><b>How long do we have to spend the funds?</b></i>	<p><b>Provincial Scope Organizations:</b> Organizations will have 24 months from the time they receive funding to spend their grant on approved purpose and eligible expenditures.</p> <p><b>Community-Level Organizations:</b> Organizations will have 12 months from the time they receive funding to spend their grant on approved purpose and eligible expenditures.</p>
<i><b>Will there be any type of grant reporting required?</b></i>	<p>Yes</p> <p>Reporting must be completed no later than two months after the project's completion. The Ministry maintains the right to request interim reporting at any time.</p> <ul style="list-style-type: none"> <li>• Reporting requirements will be outlined in the grant agreement;</li> <li>• Reporting templates will be made available to grant recipients; and</li> <li>• Provide a project summary of grant expenditures and if requested a copy of the Organization's audited financial statements</li> </ul>