

Every Kid Can Play – Grant Program Information/Planning Session

Provincial Scope Organizations

August 3, 2023
1:30 pm to 2:30 pm





Land Acknowledgement

Agenda

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- Objectives

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- Grant Guidelines

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- Grant Application

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- Online Application Portal

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- Questions

OBJECTIVES

Every Kid Can Play Grant

- Grant Background
 - Purpose
 - Increasing affordability and accessibility while furthering the growth and expansion of existing sport, physical activity and recreation programs.
 - Provincial Scope
 - Funding
 - Provincial Scope
 - Grant amounts of up to **\$100,000/year - \$200,000 over two years.**
 - Project/programs may span more than **one year** but must be completed within **24 months** after receiving funding.

GRANT GUIDELINES



Every Kid Can Play Grant

- **Eligible Organizations**

- WHO

- A registered organization that is currently in good standing under one of the following Acts;
 - Provincial Legislation (Alberta)
 - Federal Legislation

- **Ineligible Organizations**

- Organizations not registered under one of the eligible Acts

[Every Kid Can Play PS Guidelines \(albertasport.ca\)](http://albertasport.ca)

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- **Eligible Expenses**

- Costs for program administrators, leaders, instructors, coaches and officials;
- Training needs of staff and volunteers to increase program delivery capacity;
- Facility rental costs for non-owned or leased venues and equipment costs;
- Participant apparel (uniforms, jerseys, warm-ups, etc.) Costs must not exceed 15% of the overall budget;
- If the application is successful expenses incurred after October 1, 2023, may be eligible.

- **Ineligible Expenses**

- Ongoing operational and existing staffing costs (no prorated staff costs);
- Volunteer expenses (e.g. honorariums, gifts, food and liquor);
- Bank/financing related charges;
- Moving expenses, administrative costs and fees (e.g. legal fees, accounting/bookkeeping fees)

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- **Eligible Programs/Projects**
 - Enhancing or expanding **existing** sport and active recreational programming for children and youth.
- **Ineligible Programs/Projects**
 - Any project that is deemed not to meet the Purpose of this grant program;
 - The development or launching of a **new** project or program;
 - Projects related to facility upgrades, renovations, or construction;

[Every Kid Can Play PS Guidelines \(albertasport.ca\)](http://albertasport.ca)

GRANT APPLICATION

Every Kid Can Play Grant

Application Elements

1. Alignment with the Purpose

- The Every Kid Can Play (EKCP) Program is designed to address affordability and accessibility challenges to sport, physical activity, and recreation (SPAR) programs for Alberta kids and their families.

2. Provide safe and welcoming SPAR programming

3. Expanding or enhancing existing community-level programming

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Application Components

- **Organization's Background and Capacity**
 - The applicant provides experience delivering safe and welcoming sport, physical activity and recreation programming.
- **Program/Project Description**
 - The proposal clearly outlines the purpose of the program / project and outcomes related to increasing affordability and accessibility for Alberta kids and their families when it comes to SPAR programs.
- **Program/Project Impact**
 - The proposal clearly identifies how funds will be utilized to increase the affordability and accessibility associated with the delivery, expansion or enhancement of existing programs.
- **Budget**
 - The total funding request is appropriate to support the proposed program / project and demonstrates value for money.

ONLINE APPLICATION PORTAL

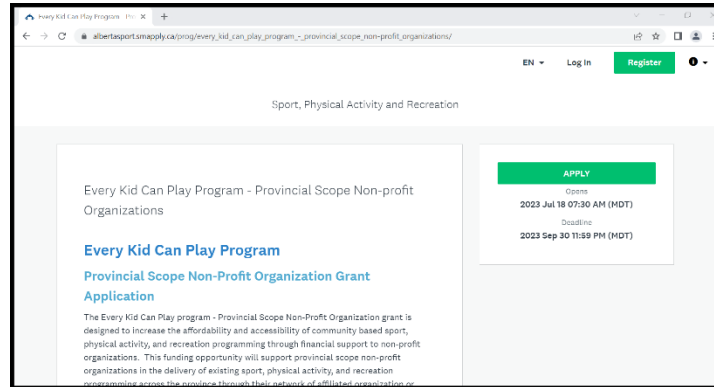
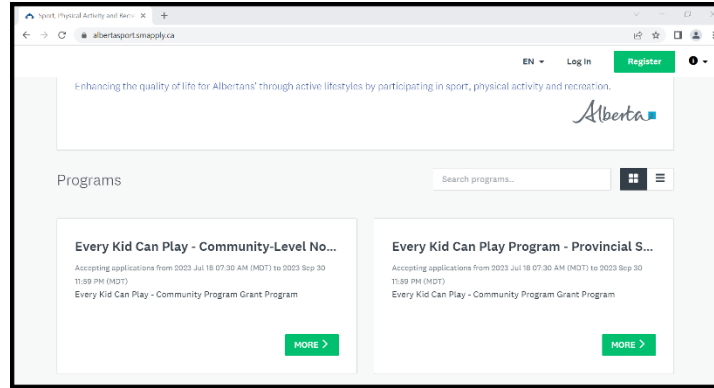
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How to Apply

- Chrome browser needs to be used.
- Applications must be fully completed; include all required and supporting documents.
- You are encouraged to keep a complete copy of your application and all other documentation.
- Organizations may be contacted if further information or clarification is required.
- Projects that have been started and are declined cannot be resubmitted for funding.

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- **How to Apply**
- The application link is www.albertasport.smapply.ca.



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The screenshot shows a web browser window with the URL `albertasportsmapply.ca/acc/1/next-/prog/272040/apply/`. The page has a header with a back arrow, the text "Return to Sport, Physical Activity and Recreation", and a "REGISTER" button for users without a SurveyMonkey Apply account. The main content area features the "Apply" logo and a "Log in with" section with Facebook, Twitter, and Google+ buttons. Below these is an "OR" separator, followed by email and password input fields. A "Forgot your password?" link is located below the password field. A green "LOG IN" button is at the bottom of the form.

The screenshot shows a web browser window with the URL `albertasportsmapply.ca/prog/`. The page has a dark header with "Sport, Physical Activity and Recreation" and navigation links for "Programs", "My Applications", "EN", and a user profile for "Scott Hayes". The main content area is titled "All Applications" and displays a card for the "Every Kid Can Play Program - Provincial Scope". The card lists "Non-profit Organizations" with the ID "0000000034" and a "Deadline: 2023 Sep 30 11:59 PM (HDT)". At the bottom of the card, it shows "0 of 1 tasks complete" and a green "START" button.

Every Kid Can Play Grant

This screenshot shows the 'Every Kid Can Play Program' application page. The page is titled 'Sport, Physical Activity and Recreation' and includes navigation links for 'Programs' and 'My Applications'. The user is logged in as 'Scott Hayes'. On the left, a sidebar shows '0 of 1 tasks complete' and a 'Last edited' timestamp of '2023 Jul 31 10:54 AM (MDT)'. Below this are 'REVIEW' and 'SUBMIT' buttons, and a 'Deadline: 2023 Sep 30 11:59 PM (MDT)'. The main content area displays the application ID '0000000034' and tabs for 'APPLICATION' and 'ACTIVITY'. A 'Your tasks' section shows a task 'Every Kid Can Play Grant Application (PS)' with a progress indicator. At the bottom, the user's name 'Scott Hayes (Owner)' and email 'scott.hayes@gov.ab.ca' are listed, along with an 'Add collaborator' button.

This screenshot shows the 'Every Kid Can Play Grant Application (PS)' page. The page is titled 'Sport, Physical Activity and Recreation' and includes navigation links for 'Programs' and 'My Applications'. The user is logged in as 'Scott Hayes'. The main content area displays the application ID '0000000034' and a 'Back to application' link. Below this is a task 'Every Kid Can Play Grant Application (PS)' with a progress indicator. The page also shows a 'Deadline: 2023 Sep 30 11:59 PM (MDT)' and 'REVIEW' and 'SUBMIT' buttons. The right sidebar contains the title 'Every Kid Can Play Program Provincial Scope Application' and a description: 'The Every Kid Can Play Program (EKCP) - Provincial Scope Non-Profit Organization Grant Application is designed to address affordability and accessibility challenges to sport, physical activity, and recreation (SPAR) programs for Alberta kids and their families. Funding is available to reduce costs associated with the delivery, expansion, or enhancement of existing community-level programs. This funding opportunity will support provincial scope non-profit organizations delivery of existing sport, physical activity, and recreation programming across the province through their grassroots member organizations and clubs.' Below this is a section for 'Organization Information' and a field for 'Legal Name of Organization'.

Every Kid Can Play Grant

Application Components

- Applicant / Organization Information
- Grant Amount Request
- Type of Program / Project – sport or recreation

The screenshot shows a web browser window with the URL albertasport.sapply.ca/uk/29350907/form/227741880/uk/. The page title is "Sport, Physical Activity and Recreation". The main content area is titled "Every Kid Can Play Grant Application (PS)". It includes a "Back to application" link, the application ID "0000000012", and a progress bar showing "0 of 1 tasks complete". The last edited date is "2023 Aug 1 08:28 AM (MDT)". There are "REVIEW" and "SUBMIT" buttons, and a deadline of "2023 Sep 30 11:59 PM (MDT)". The application is titled "Every Kid Can Play Program Provincial Scope Application". It is a "Provincial Scope Non-Profit Organization Grant Application" with a progress of 0%. The description states: "The Every Kid Can Play Program (EKCP) – Provincial Scope Non-Profit Organization grant is designed to address affordability and accessibility challenges to sport, physical activity, and recreation (SPAR) programs for Alberta kids and their families. Funding is available to reduce costs associated with the delivery, expansion, or enhancement of existing community-level programs. This funding opportunity will support provincial scope non-profit organizations delivery of existing sport, physical activity, and recreation programming across the province through their grassroots member organizations and clubs." The form fields include "Organization Information", "Legal Name of Organization", "Legal Registration Number", and "Legal Address Line 1".

Every Kid Can Play Grant

Application Components

- Program / Project:
 - Organizational Background / Capacity

This screenshot shows the 'Sport, Physical Activity and Recreation' section of the application form. At the top, it says 'Last edited: 10:01 Aug 17 2022 (see history)'. Below this are 'REVIEW' and 'SUBMIT' buttons, with a 'Deadline: 2023 Sep 30 11:59 PM (MST)' note. The form includes a 'Program / Project Name' text field, a 'Grant Request' section with a 'Maximum of \$100,000/year' and a dollar amount input field, and a 'Type of Program / Project' section with radio buttons for 'Sport' and 'Physical Activity - Recreation'. Below these are sections for 'Program / Project Description' and 'Organizational Background / Capacity', both with text input areas. The 'Organizational Background / Capacity' section includes a list of questions: 'How does your organization provide a safe and welcoming environment for its participants, volunteers and leaders?' and 'What capacity (human resources, financial stability and knowledge) does your organization have to deliver the program / project?'. The input area for this section contains the text 'xxx'.

This screenshot shows the 'Program / Project Description' section of the application form. It includes a 'Program / Project Description' heading and a link to 'Please refer to the Every Kid Can Play Program Guidelines'. Below this is the 'Organizational Background / Capacity' section, which states 'Your response should answer the questions below (5,000 character limit)'. It includes the same two questions as the previous screenshot: 'How does your organization provide a safe and welcoming environment for its participants, volunteers and leaders?' and 'What capacity (human resources, financial stability and knowledge) does your organization have to deliver the program / project?'. The input area for this section is empty.

Every Kid Can Play Grant

Application Components

- Program / Project:
 - Program / Project Description
 - Program / Project Impact

The screenshot shows the 'Program / Project Description' section of the application form. The title is 'Program / Project Description' with a sub-instruction: 'Your response should answer the questions below. (Click on the link)'. Below the title is a list of seven bullet points: 'Provide an overview of your program / project. What impact will your program / project provide to those that have or are currently participating in it?', 'How will this program / project be planned out? Include clear timelines, a detailed outline of activities, and an implementation plan.', 'Where will this program / project take place?', 'What is the anticipated start and end dates for the program / project?', 'Who is the target audience for your program / project (kids - children and youth, families with kids, Indigenous kids, newcomers kids, kids with a disability or other - please specify)?', 'Are there any partners or collaborations that are directly involved in the delivery of the program / project?', and a final empty bullet point. Below the list is a large text input area.

The screenshot shows the 'Program / Project Impact' section of the application form. The title is 'Program / Project Impact' with a sub-instruction: 'Your response should answer the questions below. (Click on the link)'. Below the title is a list of six bullet points: 'How will this funding increase the affordability and accessibility of your program / project within your community? Indicate current vs. proposed registration fees.', 'How will this funding enhance your current program / project?', 'How many participants do you anticipate your program / project will serve if your organization receives funding?', 'How will children and youth and their families continue to benefit from your organization's program / project through this funding?', 'How will your organization sustain the ongoing delivery of this program / project following the end of this grant?', and a final empty bullet point. Below the list is a large text input area.

Every Kid Can Play Grant

Application Components

- Program Budget
 - Revenue and Expenses
- Upload your Organization's latest financial statements

The screenshot shows a web browser window with the URL albertasport.smaply.ca/tsk/29387504/fm/228179231/e/?k=29387504&s=eyJhYWdlcGF0aCI6IjF0wLCAxLCAyOj0%3D&h=51a2ca6514f73c5e25772d461c.... The page title is "Sport, Physical Activity and Recreation". The user is logged in as "Scott Hayes". The page has two tabs: "REVIEW" and "SUBMIT". The "REVIEW" tab is active, showing a "Deadline: 2023 Sep 30 11:59 PM (MDT)". The main section is titled "Program / Project Budget" and is divided into "Revenue" and "Expenses" sections. The "Revenue" section contains a table with the following data:

Description	Amount	Status	Comments
Grant Request	\$ <input type="text"/>	---	<input type="text"/>
Other GOA Funding	\$ <input type="text"/>	---	<input type="text"/>
AGLC Funding (Casino, Bingo etc.)	\$ <input type="text"/>	---	<input type="text"/>
Charitable Organization Funding	\$ <input type="text"/>	---	<input type="text"/>

Every Kid Can Play Grant

Application Components

- FOIP Act
- Declaration
- Signature

The screenshot shows the 'Every Kid Can Play Grant Application (PS)' form. On the left, a sidebar indicates '0 of 11 tasks complete' and shows a progress bar. The main content area is titled 'Every Kid Can Play Program Provincial Scope Application' and includes a description of the grant's purpose: 'The Every Kid Can Play Program (EKCP) - Provincial Scope Non-Profit Organization Grant Application'. It states that the grant is designed to address affordability and accessibility challenges to sport, physical activity, and recreation (SPAR) programs for Alberta kids and their families. Below this, there is a section for 'Freedom of Information and Protection of Privacy Act' which explains that the personal information provided is used for administering the program and is collected under the authority of section 23(2) of the Act. The form also includes a 'Last edited' timestamp of '2023 Aug 1 10:44 AM (MDT)' and a 'Deadline' of '2023 Sep 30 11:59 PM (MDT)'. At the bottom, there are 'REVIEW' and 'SUBMIT' buttons.

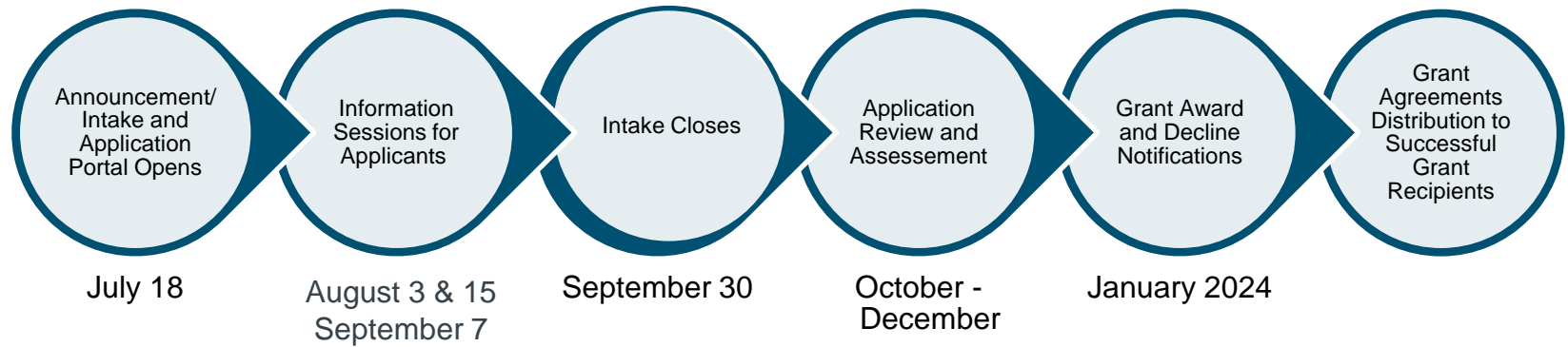
The screenshot shows the 'Declaration' section of the application. It states: 'If agreed to by the applicant on the application form, occasionally, Alberta Tourism and Sport may contact applicant organization to provide information about Ministry initiatives or announcements related to the following topics:'. Below this, there are two bullet points: 'Grant program changes, funding announcements and opportunities to provide input/opinion on programs.' and 'Awareness of Ministry resources available to the non-profit sector including Ministry sector events.' There is a checkbox for 'I agree.' and a checkbox for 'I, as the authorized signing authority of the Applicant Organization, declare that the information contained in the application and supporting documents ("Application") is true and accurate and endorsed by the Organization's Board of Directors.' Below this, there is a statement: 'The Organization understands and agrees that should this Application be approved, any grant funding awarded is subject to the Organization complying with the program guidelines and the terms and conditions of a grant agreement.' At the bottom, there is a field for 'Signature of signing authority'.

Every Kid Can Play Grant

- **Notifications:**

- Applicants will receive written notification of the decision regarding their application.
- All decisions on grant applications are final, and no appeals will be considered.
- The review and decision-making process may take up to **six months following the grant application deadline for submission.**

Every Kid Can Play Grant



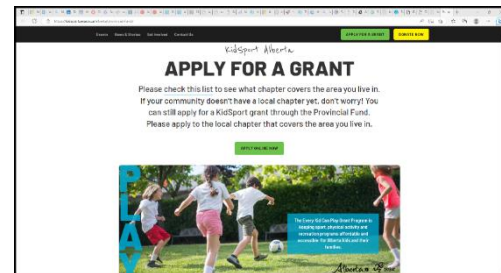
Additional Components

Community Level

- Grant amounts of up to **\$25,000 for one year.**
- Project/programs must be completed within **12 months** after receiving funding.

KidSport

- Funding to Support Children and Youth;
- Alberta families can [apply for up to \\$350 per child](#) to offset registration fees, through funds directed to KidSport Alberta.



Questions?

Applicants are encouraged to contact the SPAR@gov.ab.ca for assistance if they are having difficulty completing the application.

[Question and Answer Document](#)

